

#### Application Process for Special Auditor at Graduate School of Agriculture (GSA), Kyoto University

### Before Application

- Decide the courses that you will take.
- →In order to obtain a visa, a special auditor student is required to take at least 10 credits. One lecture class usually comes with 2 credits.
- Contact a GSA professor who is a coordinator to the student exchange agreement.

# Application

- Submit the documents shown below to the coordinator of GSA.
- Application deadline: 4 months prior to your arrival.
- •Academic calendar of Kyoto University: First/ Spring semester Apr. 1 to Sep. 30 / Second/ Fall semester Oct. 1 to Mar 31.

## After Application

- •A special auditor must obtain a student visa. GSA will register for the "Certificate of Eligibility" and send to each student. The student is then required to go to Japanese embassy/ consulate to apply the visa (takes about 2 months for the whole process).
- Your laboratory at GSA will apply for a Kyoto University's international house (dormitory).

#### Documents to Submit

Application Form (Form 1)

Statement of Purpose (Form2)

Official Request for Acceptance (Form3-1)

Recommendation Letter (Form3-2)

Health Certificate (Form4 or any authorized certificate written in English)

Letter of Acceptance (Form5)

One Copy of Student ID card

One Original Academic Transcript

One Passport Copy (photo, name, and passport number are appeared)

One Copy of Official Score of Japanese or English Proficiency Test